

# GIFT AID DECLARATION

The Graham Layton Trust

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## Please treat

The enclosed gift of £ \_\_\_\_\_ and all gifts of money that I have made in the past 6 years and all future gifts of money that I make from the date of this declaration as Gift Aid donations

*You must pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April one year to 5 April the next) that is at least equal to the amount of tax that The Graham Layton Trust will reclaim on your gifts for that tax year.*

## Your Personal Details

The Graham Layton Trust will always respect your privacy.  
Fields marked with \* is information required by HM Revenue & Customs

Title: \_\_\_\_\_ Forenames\*: \_\_\_\_\_

Surname\*: \_\_\_\_\_

Home Address\*: \_\_\_\_\_

County: \_\_\_\_\_ Postcode\*: \_\_\_\_\_

Not a UK resident? Please call +44 (0) 30 3040 1688 or email enquiries@gl.t.org.uk

Telephone: \_\_\_\_\_

We need your telephone number to contact you in case of any queries regarding your instructions.

Email: \_\_\_\_\_

We need your email address in order to send you an email confirmation of your donation. Please tick this box  if you would prefer to receive a postal confirmation.

Date\*: \_\_\_\_\_ Signature\*: \_\_\_\_\_

### Please notify The Graham Layton Trust if you:

1. Want to cancel this declaration; or
2. Change your name or home address; or
3. No longer pay sufficient tax on your income and/or capital gains.

### Tax claimed by The Graham Layton Trust

- The Graham Layton Trust will reclaim 28p of tax on every £1 you gave up to 5 April 2008.
- The Graham Layton Trust will reclaim 25p of tax on every £1 you give on or after 6 April 2008.
- The Government will pay to the Graham Layton Trust an additional 3p on every £1 you give between 6 April 2008 and 5 April 2011. This transitional relief for the Graham Layton Trust does not affect your personal tax position.

**If you pay income tax at the higher rate**, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.

Please return the completed signed form to the  
**Graham Layton Trust, 24 Bedford Row, London WC1R 4TQ**

## Thank you very much for your support

The Graham Layton Trust is a charity registered in England & Wales no. 290464  
Registered Office: 24 Bedford Row, London WC1R 4TQ  
enquiries@gl.t.org.uk | Tel: +44 (0) 30 3040 1688  
www.gl.t.org.uk | www.lrbt.org.pk

**Graham Layton Trust**  
  
Restoring sight  
transforming lives